



## ELIZABETH WILEY

Senior Administrator

### Areas of Expertise

Defined Contribution Plan  
Recordkeeping and  
Administration

Plan Compliance

Interactive Phone and Web  
System

Retirement Plan  
Communication

Participant Education

Beth is a Senior Administrator in the Defined Contribution Recordkeeping and Administration group. Beth joined Findley Davies in 2015. Prior to joining Findley Davies, she worked as a recruiter at a third party provider of hiring services to a variety of medium to large businesses.

As a Senior Administrator, Beth is responsible for managing and processing daily transactions for 401(k) plans, researching and responding to participant inquiries, completing daily and quarterly reconciliations to ensure accurate processing within assigned plans, and providing service to plan sponsors regarding questions relating to their 401(k) plans.

### Education

The University of Toledo, Toledo, Ohio – M.B.A., Human Resource  
Management & Marketing

Ohio University, Athens, Ohio – B.B.A., Finance and International Business

### What's Your Passion?

I really enjoy cooking and watching the Food Network. In my spare time I also like to read, watch silly movies and I love spending time with my pets. I am a baseball and hockey fan and attend games when I can. My favorite teams are the Walleyes, Mud Hens, Tigers and Red Wings.

### Professional and Community Involvement

- Phi Kappa Phi, Honor Society, 2012-2013

### Contact Me

[ewiley@findleydavies.com](mailto:ewiley@findleydavies.com)

One SeaGate  
Suite 2050  
Toledo, Ohio 43604  
Phone: 419.327.4400  
Connect on [LinkedIn](#)

