

Actuarial Analyst

Nashville, TN

Findley Davies | BPS&M is an independent benefits and human resources consulting firm that serves as a trusted business partner to our more than 1,800 clients nationwide. With offices in Cleveland, Columbus, and Toledo, OH; Nashville, TN, Chicago, IL, Louisville, KY and Jackson, MS, our over 200 consultants and administrators help clients make critical decisions about employee pay, benefits, and change management to align their human resources strategy with their organizational objectives.

We provide strategic counsel to help navigate the changing benefits landscape and successfully manage workforce issues. At a time when doing more with less is the new normal, we provide advice and administrative power and act as a true extension of our client's team.



Job Responsibilities

Working in the firm's Actuarial Practice with client pension and retiree health plans, the Actuarial Analyst:

- Provides technical support on pension and retiree health plan valuations
- Maintains and screens actuarial valuation databases
- Performs benefit calculations
- Prepares government filings
- Assists with pension and retiree health plan benefit related studies and projects
- Participates in presentations and meetings with clients
- Performs other duties as assigned by senior actuaries

Core Competencies

- Proficient in use of Microsoft Word, Excel and Outlook and in use of required processing software/systems.
- Capable of multi-tasking and meeting deadlines with the highest degree of accuracy.
- Detail-oriented with strong organization and communication skills.
- Ability to work independently while also exhibiting a strong team approach to managing and developing relationships.

Education

- Bachelor's degree in actuarial science, mathematics, or closely related degree
- At least one passed Society of Actuaries exam is required, however, two passed exams is preferred.

To Apply

Submit your résumé and cover letter by email to: resumes@findleydavies.com